

Early Learning Coalition of Florida's Heartland, Inc.

www.elcfh.org

ELCFH Administrative Committee Meeting Wednesday, February 10, 2010 9 AM

1-866-628-8620; passcode 504163

- 1) **Welcome and Introductions** Sheila Nobles, ELCFH Board Officer

- 2) **ELCFH Employee Handbook: updates and revisions-** ELCFH staff requests Administrative Committee review of the proposed revisions to the ELCFH Employee Handbook. All revisions to the handbook will be presented to the Board for final approval.

- 3) **ELCFH Board Membership term discussion-** ELCFH staff requests Administrative Committee discussion regarding terms for mandatory and conditional Board members. Historically, the ELCFH has rotated mandatory and conditional seats rotate to the next county after one term; however, ELCFH bylaws and policy state that members can serve two terms. Another point of discussion would be: if mandatory and conditional members can serve two terms, and a member chooses to serve only one, does that seat rotate to another county or stay in the present county until two full terms have expired.

- 4) **Open Forum**



♥ **Charlotte Office**
3028 Caring Way, Suite 4
Port Charlotte, FL 33952
Phone: (941) 255-1650
Fax: (941) 255-5856

♥ **DeSoto Office**
4 West Oak Street, Suite H
Arcadia, FL 34266
Phone: (863) 494-5233
Fax: (863) 494-5291

♥ **Hardee Office**
324 N. 6th Avenue
Wauchula, FL 33873
Phone: (863) 767-1002
Fax: (863) 767-1007

♥ **Highlands Office**
209 N. Ridgewood Drive
Sebring, FL 33870
Phone: (863) 314-9213
Fax: (863) 314-4480



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