

Early Learning Coalition of Florida's Heartland, Inc.

www.elcfh.org

Quality Committee Meeting
June 10, 2010 6:00 PM ELCFH- Charlotte Office
Conference Call: 866-628-8620 Code: 504163#

- I. **Welcome and Introductions** Jan Gravelin, Quality Committee Chair

- II. **Committee discussion items:**
 - a. **Proposed revision to ELCFH Policy No. SR/VPK 1: SR/ VPK Provider Contract, Compliance and Monitoring: the following underlined language is proposed:**
Excerpt from ELCFH Policy SR/ VPK 1: Commission of any Class I violations will result in disallowed payment in the SR and/or VPK programs of the affected the classroom (s) for the day of observation. The provider's School Readiness and/ or VPK contract will be subject to review by the ELCFH Executive Director with possible recommendation to terminate (reference Section VII: Termination of Contract). Extenuating circumstances impacting the Class I violation and applicable sanctions/ disallowment may be considered at the discretion of the Executive Director.

 - b. **Community Event Sponsorship (CES): determine maximum funding amount per organization**
CES in proposed budget is \$5,000. Historically, award amounts have been a maximum of \$2000. Awards amounts max could be reduced (ie to \$1500, \$1000).

 - c. **Update: providers with multiple notices of non-compliance- development of self-study process**
ELCFH staff has reviewed the resource Program Administration Scale: Measuring Early Childhood Leadership and Management (Teri Talan and Paula Jorde Bloom). A current plan under development is the self-study which would be initiated with providers with numerous (five or more) non-compliance issues.

 - d. **Offering Livescan service to providers in ELCFH office(s)**
Information will be presented regarding cost and process for offering livescan services to providers.



♥ **Charlotte Office**
3028 Caring Way, Suite 4
Port Charlotte, FL 33952
Phone: (941) 255-1650
Fax: (941) 255-5856

♥ **DeSoto Office**
4 West Oak Street, Suite H
Arcadia, FL 34266
Phone: (863) 494-5233
Fax: (863) 494-5291

♥ **Hardee Office**
324 N. 6th Avenue
Wauchula, FL 33873
Phone: (863) 767-1002
Fax: (863) 767-1007

♥ **Highlands Office**
209 N. Ridgewood Drive
Sebring, FL 33870
Phone: (863) 314-9213
Fax: (863) 314-4480



"INVESTING IN CHILDREN - INVESTING IN OUR FUTURE"



- e. **FY 10-11 Quality Budget:** the proposed budget reductions were discussed by the Finance Committee and Board during the May meetings. A follow-up email was since sent to Board members detailing the impact of the proposed reduction by line item. The Quality Committee may want to further discuss any questions or recommendations.

III. **Set Quality Committee meeting dates and time for FY 10-11**

IV. **Open Forum**

V. **Closing**