

# Early Learning Coalition of Florida's Heartland, Inc.

<b>Subject:</b> Rotation of Counties for Board Seat Recruitment	<b>Policy/Procedure #</b> ADM-4
<b>Page:</b> 1 of 1	<b>Adoption Date:</b> 12.03.08
<b>Approved by:</b> ELCFH Board	<b>Title:</b> Andrew Bible, Chair
<b>Distribution:</b> Upper Administrative staff	<b>Authority References:</b> Executive Director

- I. **PURPOSE:** To establish a standardized process of rotation of counties for Board member seats to ensure mandated and conditional seats are filled and each county in the ELCFH services is equally represented.
  
- II. **CONTACT:** Anne Bouhebent, Executive Director.
  
- III. **CROSS REFERENCES:** Florida Statutes Section 411.01; AWI-OE Policy Number OEL-PI-0012-05; ELCFH Bylaws
  
- IV. **POLICY:** Each Board membership seat has a specific designation and term. Within multi-county coalitions, the county that the member represents is also noted. As a term concludes for a Board member in a mandatory or conditional seat, the seat transfers to another county, thus assuring continually rotating representation.

The original county rotation chart that was developed and approved by the ELCFH Board of Directors is effective until June, 2009. The below noted rotation will ensure the continuity and consistency of rotation between counties for terming mandatory and conditional Board seats and mandatory and conditional seats that are not filled after prescribed recruitment efforts have been facilitated:

- i. Highlands County
- ii. DeSoto County
- iii. Charlotte County
- iv. Hardee County
- v. Highlands County etc.

ELCFH Board seats filled as of the effective date of this policy will start the rotation in the applicable county. For example, if a Board member represents Charlotte County and the seat term is June 30, the seat will rotate to Hardee County effective July 1 and so on.

♡ Charlotte Office  
 3028 Caring Way, Suite 4  
 Port Charlotte, FL 33952  
 Phone: 941 255-1650  
 Fax: 941 255-5856  
 Toll-Free: 866-639-4979

♡ DeSoto Office  
 4 West Oak Street, Suite H  
 Arcadia, FL 34266  
 Phone: 863 494-5233  
 Fax: 863 494-5291  
 Toll Free: 866-639-4979

♡ Hardee Office  
 324 N. 6<sup>th</sup> Avenue  
 Wauchula, FL 33873  
 Phone: 863-767-1002  
 Fax: 863-767-1007  
 Toll Free: 866-639-4979

♡ Highlands Office  
 209 N. Ridgewood Drive  
 Sebring, FL 33870  
 Phone: 863-314-9213  
 Fax: 863-314-4480  
 Toll-Free: 866-639-4979